

Child Safety Risk Assessment Matrix Table

Risk Area	Risk Description	Likelihood	Consequence	Risk Level	Control / Mitigation Strategies
Change rooms & toilets	Areas hidden from supervising adults leading to potential misconduct	Possible (3)	Major (4)	High (12)	Supervision schedule; separate adult facilities; random checks; open-door visibility policy
Drop-off / Pick-up	Child left alone with one adult before or after program	Likely (4)	Moderate (3)	High (12)	Two adults present; sign-in/out register; parent communication; clear supervision zones
Transport (bus trips)	Staff driving children without additional supervision	Possible (3)	Major (4)	High (12)	Two staff on all trips; parent consent; approved drivers; vehicle compliance
Coach behaviour	Coach displays frustration or targets individual children	Possible (3)	Major (4)	High (12)	Behaviour management training; incident reporting; senior staff observation
Guest speakers / trainers	Unscreened adults interacting with children	Unlikely (2)	Major (4)	Medium (8)	Verify WWCC; AAC supervision; visitor sign-in protocols
First aid care	Physical contact misinterpreted or inappropriate	Possible (3)	Moderate (3)	Medium (9)	Visible treatment areas; second adult present; log all incidents; trained first aiders only
Canteen / BBQ	Burns or unsafe interactions behind counter	Possible (3)	Minor (2)	Medium (6)	Two adults supervising; safety induction; restricted access to hot areas
Online communication	Direct messaging between adults and children	Likely (4)	Major (4)	High (16)	Use group messages; copy parents; official AAC channels only
Social media / images	Unauthorised image sharing or grooming	Possible (3)	Major (4)	High (12)	Parent consent; group photos only; monitor social media
YouTube / online posts	Children posting identifiable videos	Possible (3)	Moderate (3)	Medium (9)	Online safety education; monitor and report inappropriate content
Farm & animal handling	Injury or separation from group	Possible (3)	Major (4)	High (12)	Safety briefings; supervision ratios; PPE; emergency plan
Machinery / Drone training	Injury or misuse of equipment	Unlikely (2)	Major (4)	Medium (8)	Trained supervision; equipment checks; restricted use areas
Overnight camps	Privacy or inappropriate contact	Unlikely (2)	Severe (5)	High (10)	Separate sleeping areas; two adults on duty; staff WWCC verified
Community events / open days	Lost child or unauthorised contact	Possible (3)	Major (4)	High (12)	Controlled entry/exit; wristbands; meeting points
Sideline behaviour	Aggressive behaviour or yelling at children	Likely (4)	Moderate (3)	High (12)	Parent Code of Conduct; monitoring; signage